

KENTUCKY BOARD OF HOME INSPECTORS

March 13, 2012 - MINUTES

A regular meeting of the Kentucky Board of Home Inspectors was held at the Office of Occupations and Professions on March 13, 2012.

MEMBERS PRESENT

Mark Schmidt, Board Chairman
Ken Fister
Mark G. Oerther
Mitch D. Buchanan
Kevin Farris

MEMBER ABSENT

Steve Pennington
J.R. Bone
Jim Chandler

Occupations and Professions Staff

Tony Crockett, Board Administrator

Others

Mark Brengelman, Office of The Attorney General
Steve Keeney, Professional Learning Institute
Don Gaines, A-Pass Weikel
Stephen Curley, Board of Proprietary Education

A meeting of the Kentucky Board of Home Inspectors, Complaint Committee, was called to order at 9:38 a.m., March 13, 2012 at the Office of Occupations and Professions. A motion was made by Mr. Schmidt to go into closed session per KRS 61.810 (1)(c) and (j) to discuss pending complaints and investigations, seconded by Mr. Farris. A motion was made by Mr. Farris to come out of closed session, seconded by Mr. Schmidt. The committee meeting adjourned at 9:55 a.m.

CALL TO ORDER

A regular meeting of the Kentucky Board of Home Inspectors was called to order by Board Chairman, Mark Schmidt at 10:11 a.m. on Tuesday, March 13, 2012 at The Office of Occupations and Professions. A quorum was present.

APPROVAL OF THE MINUTES

The minutes of the February 21, 2012 meeting were presented for the Board's review. Mr. Buchanan made a motion to approve the minutes. Mr. Oerther seconded and carried unanimously.

BOARD MONTHLY FINANCIAL REPORT

The Board reviewed the Financial Report for the month ending February 29, 2012.

LICENSURE REPORT

The Board reviewed the Licensure Report for the month of ending February 29, 2012. The report reflected that there are currently 315 active licensees, 326 were either expired or terminated and 10 inactive.

The following initial applications were approved at the March 13, 2012 Board Meeting.

- Mathew R. McFadden
- Harry T. Powell

The following renewal applications were approved at the March 13, 2012 Board Meeting.

- Hollis Atwell
- John Cox
- John F. Eckler
- Francis Lanham
- Stephen J. Jackson
- Robert Ford
- Daniel Brady
- Chris Konstans

OPERATIONS AND PROFESSIONS REPORT

Mr. Crockett had no information to forward to the Board.

BOARD CHAIRMAN'S REPORT

Mr. Schmidt asked Mr. Fister to become the Board's Editor of the Newsletter. Mr. Fister accepted.

Mr. Schmidt stated that he would like to have the Newsletter completed by the April meeting date (4/10).

Mr. Schmidt stated that he would like the Board to consider generating its own Standards of Practice. A motion was made by Mr. Buchanan to allow expenditures of persons outside of the Board to sit on the proposed SOP Committee. The motion was seconded by Mr. Oerther and carried unanimously.

BOARD COUNSEL REPORT

Mr. Brengelman stated that the Statement of Consideration has been postponed until April 15th.

Mr. Brengelman updated the Board on complaint numbers: 2011-07 and 2011-12.

OLD BUSINESS

The Board interviewed Mr. Stephen Curley, in an effort to source an investigator. The Board has tabled the matter until next month's meeting.

NEW BUSINESS

The Board reviewed the Administrative Regulations: 815 KAR 6:010 and 815 KAR 6:070.

EDUCATION COMMITTEE REPORT

Mr. Fister did not have any applications to review.

APPLICATION COMMITTEE REPORT

Mr. Oerther stated that Mr. Robert Lewis attend the Committee's meeting. Mr. Lewis was educated on how to write a report that conforms to NAHI's standards.

Mr. Oerther updated the Board on the application of Mr. Kenneth Clayton. The Committee is to verify the status of Mr. Clayton's license at the time that he applied for licensure with the Board.

Mr. Oerther stated that the Committee's SOP checklist is being included in all licensee's renewal and initial application packets.

COMPLAINT COMMITTEE REPORT

Agency Case Complaint Number 2011-012 - The Board voted to file a Notice of Administrative Hearing and Order.

Agency Case Complaint Number 2011-013 is ongoing.

Agency Case Complaint Number 2011-016 – The Board requested Mr. Brengelman to send a letter to the Respondent inviting the Respondent to the next Complaints Committee for an investigative interview.

TRAVEL AND PER DIEM

Mr. Buchanan made a motion to approve travel and per diem for the date of March 13, 2012. The motion was seconded by Mr. Farris and carried unanimously.

ADJOURNMENT

Mr. Fister made a motion to adjourn the meeting. The motion was seconded by Mr. Buchanan and carried unanimously.

The meeting was adjourned at 12:25 p.m. on March 13, 2012

Approved by the Board,

Tony Crockett

Board Administrator